



South Shore
Charter School

Board of Trustee Meeting
April 29, 2024
at 7:00 pm

Attendees	Dermoth Mattison, Executive Director (ex-officio trustee)	Present
1	Keith Brown (Chair)	Present
2	Kanika Mobley (Secretary)	Present
3	Adel Hageb (Treasurer)	Present via Zoom
4	Margaret Banks (Trustee)	Absent
5	Michelle Haynes (Trustee)	Present via Zoom
6	Karlene Cowan (Trustee)	Present via Zoom
7	Kevin Warren (Trustee)	Present
8	Arturo Cuchillas (Trustee)	Present

1. Welcome

2. Call to Order and Roll Call

- April Board Meeting called to order at 7:20 pm

3. Approval of March Meeting Minutes

- Kevin Warren motion to accept the reading of March meeting minutes. Arturo Cuchillas seconded the minutes. Motion carried.

4. Public Comment Period

- No Public Comment

5. Approval of School Year 2024-2025 Calendar

- Kevin Warren Motions to Approve SY 24-25 calendar. Michelle Haynes seconded. Motion carries.

6. Executive Director's Report

a. Facility

- Current Total Enrollment: 153
- Chartered Enrollment: 150
 - Kindergarten: 93

- 82 Carleton Ave Campus
 - 1st grade: 60
- Working to obtain CO for the site
 - SWD: 11%
 - ELL: 34%
 - ED: 72%

- 24-25 Student recruitment
 - Total=160 /(70 out of 102 students fully) registered
 - Kindergarten: 94 (78 offered/ 70 accepted)
 - 1st Grade: 28 (23 offered/ 21 accepted)
 - 2nd Grade: 38 (30 offered/ 27 accepted)
- Student life
 - Eclipse Watch Party
 - Spirit Week
 - Scholar Recognition Assembly

- Scholar SEL Survey
 - New School Venture Fund survey administered to measure SEL
 - Assess: Emotional Recognition, Social Perspective-Taking,

Social Problem-Solving, Self-Control

- Increase overall average across both grades
- Attributed to Morning Circles and overall support

c. Academic

- Administered F & P Assessment: Round 3
 - Kinder (C+) : 63% proficiency
 - SWD: 54%
 - ELL: 58%
 - ED: 56%
 - Scholars growing and plan to target specific skills through AIS
 - Scholars have speech delays
 - 1st grade (H+) 77% proficiency
 - SWD: 60%
 - ELL: 50%
 - ED: 45%

d. Finance

- March Financial Report
 - P&L
 - 25% more revenue to record prior to the end of the year.
 - No changes in revenue
 - Expenses:
 - \$1.4M
 - 33% left to caption
 - No changes in personal expenses
 - Balance Sheet
 - Building equity
 - Debt to Asset Ratio: .8
 - Cash on Hand: trending positive
 - Cash grew from February to March
 - Liabilities: Accounts Payable decreased
 - Loan Payable decreasing
 - Net surplus positive
 - First few months of next fiscal year projecting surplus

- July-September based on 24-25 fiscal budget

- Kevin Warren Motions to Accept Executive Director's Report. Arturo Cuchillas seconded. Motion carried.

7. Approval of Technology Vendor Contract

- E-Rate Consultant supported with developing a matrix for technology vendor
- Ikon is current vendor but renewing it for 3 years for new site.
- Kevin Warren Motions to Approve IKON contract. Arturo Cuchillas seconded. Motion carried.

8. Approval of Moving Company Contract

- Flat Rate vendor selected based on RFP
- **Note:** Adel suggested having insurance checked prior to engaging in contract.
- Kevin Warren motions to approve the contract for moving company. Arturo Cuchillas seconded. Motion carried.

9. Approval of Food Service Vendor Contract

- Whitson is current vendor but renewing for new site for 12 months
- Kevin Warren motions to approve the contract for food service vendor. Arturo Cuchillas seconded. Motion carried.

10. Executive Session

- FY25 Budget Session
- Kevin Warren motions to enter executive session Arturo Cuchillas seconded. Motion carried.
- Entered into executive session at 8:25 pm
- Kevin Warren motions to exit executive session Arturo Cuchillas seconded. Motion carried.
- Board exited executive session at 8:52 pm

11. Adjournment

- Kevin Warren motions to adjourn the meeting. Arturo Cuchillas seconded. Motion carried. Ended meeting at 8:55pm

Next meeting scheduled for May 27, 2024 at 7pm.